

California Emergency Management Agency (Cal EMA)

RAPE CRISIS PROGRAM-SPECIFIC PERFORMANCE ASSESSMENT

Grant Number: RC 09281044 Date Performance Assessment: February 2, 2010
Recipient Name: Women's Crisis Support- Defense de Mujeres Date Sent: _____
Grant Period: 09/01/09 – 08/31/10

Project: Sexual Assault Victim Services
Address: 233 East Lake Avenue, Watsonville, CA 95076

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OTHER AGENCY

Agency Name: _____
Agency Contact: _____
Telephone: _____

PERSONS INTERVIEWED

Agency/Project Staff:	Title:
Laura Segura Gallardo	Executive Director
Janet Seminerio	Administrative Director
Maripi Irao	Bookkeeping Manager
_____	_____

Distribution: Original retained in the Grant Unit file. Copies to Grant Recipient and Specialist File.

Program Specialist: _____ Date Submitted: _____
Section Chief: _____ Date Approved: _____

As the result of SB 914 (added by Stats. 2004, ch. 840), codified as Penal Code Sections 13823.15, 13823.16, and 13837.1, the performance assessment may be one factor taken into consideration in the reduction or denial of funding.

RAPE CRISIS PROGRAM

A. AGENCY ORGANIZATION		Y	N	N/A	COMMENTS
1.	Organization				
a.	Reporting Lines of Authority same as in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b.	Duties performed by staff match those listed in Grant Award Agreement and are allowable by funding source(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Board of Directors (Service Standards (SS) E.3.a.)				
a.	Formal selection process for new board members.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b.	Trained on <input checked="" type="checkbox"/> project's history, <input checked="" type="checkbox"/> goals, <input type="checkbox"/> funding sources, <input checked="" type="checkbox"/> expectations and responsibilities, <input checked="" type="checkbox"/> article of incorporation and <input checked="" type="checkbox"/> personnel policies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c.	Governed by written by-laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d.	By-laws require <u>10 to 20</u> board members.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e.	Board currently consists of <u>11</u> members.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Agency/Facilities				
a.	Hours of operation. Hours: <u>9 a.m. to 5 p.m.</u> (Penal Code (PC) 13837)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b.	Space budgeted in Grant Award Agreement is used for designated purposes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B. PERSONNEL POLICIES, FILES AND TRAINING					
1.	Certification of Completion of Counselor training class maintained in counselor's personnel file (SS A.1.c.1.); <input checked="" type="checkbox"/> Sexual Assault Counselor training course agenda (including dates, topics, and instructors) attached to certificate of completion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Documentation of attendance at 12 hours of continuing education training yearly. (SS A.1.c.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Documentation of attendance at annual Human Relations Training; dates, topics, presenter(s). (SS C. 1. 2.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Training				

	a.	SA Counselor Training Class adheres to last certified by Cal EMA that was approved on <u>10/29/04</u> (date). (E.C. 1035.2) (P.C 13835.10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	b.	SA counselors complete SA Counselor Training prior to provision of service. (E.C. 1035.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C.	CLIENT CONFIDENTIALITY					
	1.	Client Confidentiality				
	a.	Written policy regarding client confidentiality.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	b.	Client records are kept confidential per Evidence Code Section 1035.2. et seq.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

D.	PROGRAM GOALS AND OBJECTIVES					
	1.	Service Standards: Review hard copy/verify to access on line.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	2.	Service Objectives: Review goals and objectives of the program and the programmatic requirements of the Grant Award Agreement. Does the project staff need to submit a Cal EMA 2-223 to modify their grant objectives?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Modification recently sent in and approved on 2/3/10.
	a.	Crisis Intervention				
		(1) 24 Hour Crisis Line calls responded to within 10 minutes. (SS.A.1.b)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(2) Serves the same number of SA victims at a minimum as forcible rape cases reported to law enforcement. (SS.A.1.f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(3) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	b.	Follow-Up Counseling (SS.A.2)				
		(1) Attempt to reach victim within three working days.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(2) If victim not reached, efforts continue.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(3) Provided to 45% of Crisis Intervention clients.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(4) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	c.	In-Person Counseling				
		(1) Offered to all clients (SS A.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

D.	PROGRAM GOALS AND OBJECTIVES					
		(2) Short-term counseling provided for up to 10 weeks, non-licensed, peer counselors or licensed therapists is provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(3) Long-term therapy by licensed therapists or supervised clinical interns is <input type="checkbox"/> Provide or <input checked="" type="checkbox"/> Refer out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Also refers to Victims Witness
		(a) Signed consent for treatment obtained prior to provision of long-term therapy.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(b) If referred out: three choices and OA on site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(4) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	d.	Accompaniment – <input checked="" type="checkbox"/> Provide or <input type="checkbox"/> Refer out. (SS.A.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Advocates do accompaniment
		(1) Provide 24/7 for accompaniment to hospitals, law enforcement agencies, district attorney, court, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(2) If not provided 24/7, then referral OA is in Grant Award Agreement and specifies 24/7.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		(3) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	e.	Advocacy – <input checked="" type="checkbox"/> Provide or <input type="checkbox"/> Refer out. (SS.A.8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(1) Provide 24/7 for advocacy to hospitals, law enforcement agencies, district attorney, court, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(2) If not provided 24/7, then referral (OA) is in Grant Award Agreement and specifies 24/7.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		(3) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	f.	Community Education – Covers services/operations; SA info. (SS.A.10.a.b.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(1) Presented by trained SA counselors. (SS. A.10.e)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(2) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>			
	g.	Attending multi-disciplinary SART meetings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(1) Meeting objective numbers as proposed in Grant Award Agreement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	3.	Program Requirements				
	a.	Provides/receives training from cross-referral agencies listed in the operational agreement summary for the agency's grant award (SS B.2).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	b.	<input type="checkbox"/> Assists or <input checked="" type="checkbox"/> refers out, in the preparation of victim compensation claims.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	c.	Diversity in services & operations: (SS.D)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		(1) Staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

D.	PROGRAM GOALS AND OBJECTIVES						
			(2) Volunteers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			(3) Board of Directors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			(4) Culturally appropriate materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			(5) Programs available in predominant languages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Also in Spanish
		d.	Information & Referral provided to general public; referral list updated regularly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		e.	Regularly scheduled staff meetings held.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff meets once a month.
		f.	Support Groups <input checked="" type="checkbox"/> Provide or <input type="checkbox"/> refer out. (SS.A. 6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			(1) If provided by RCC, facilitator trained and experienced in support group facilitation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
E.	RAPE CRISIS RECOVERY ACT PROGRAM FUNDS (RR) (For site visits conducted through December 2009)						
	1.		Are all RR funds expended or will they be with a Final 2-201?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	2.		Is a 2-223 necessary/being completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	